

CP031

Notice

meeting

Notice of annual general meeting

Notice is hereby given that
held
At [address]

the company for [year] will be

on [date] at

n.

The following business will

1 Receive the report of
[date] [and to declare

accounts for the year ended

2 To re-elect [name], t

a director of the company.

3 Having given special
Companies Act 198
years on [date], be r

(5) and Section 379 of the
has attained the age of 70
y.

4 To reappoint [name]
general meeting, and

the conclusion of the next
their pay.

5 To consider the follo

That the articles of a

red by.....

Signed

Secretary

Dated:

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