

EMP206

ment / discrimination

On letterhead of the organi

[Employee name]
[Emp home address]

Dear Fiona

Your work for us
Complaint by Josiah Rog
Possible breach of racial

This letter is a first written v
wish to appeal against the
you wish to appeal and set
hearing in accordance with
way set out below, then the
your breach is sufficiently s

iplinary procedure. If you
within seven days saying
al, I shall then arrange a
does not improve in the
final written warning, or, if
t.

Josiah Rogers has made a
as a result of my investigat

nation. I now write to you

Josiah's complaint is that y
next in line for it, and that y

s despite him being clearly
ccount of his race.

So far as I have been able

1 On or around 10th M

two new contracts, namely:

Contract 2146
Contract 2149

2 You were under a lo
their new shop quick

ause they wanted to open

3 Contract 2146 was a
to give an unusually
You were aware of t

n terms that would be likely
foreman who worked on it.

4 Josiah has been wit
three of his last four
any of his work.

as a relief foreman on
ny has complained about

5 With Bella, Ben and
to find foremen for th

you were again struggling

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